



ROTATIONAL MENUS

November 2023



Rotational Menu Overview

- We've implemented rotational menus to support managed food service companies and university campuses that operate on rotational menu cycles.
- These operators typically have a set of menus rotating on a schedule. Menu rotations may be a combination of weekly and daily offerings that cycle on a regular basis.
- For example, a location may be on a 3-week cycle, meaning they offer a set of menus for week 1, a different set of menus for week 2, and a different set of menus for week 3. After week 3, they will offer the menus from week 1 again.



New Features Overview

We've added the ability for operators to:

- Define rotation cycle by location with a start date and number of weeks in the rotation
- Create and flag menus as rotational menus
- Set up menu items on the rotational schedule






BACKOFFICE

Add rotational menus to location

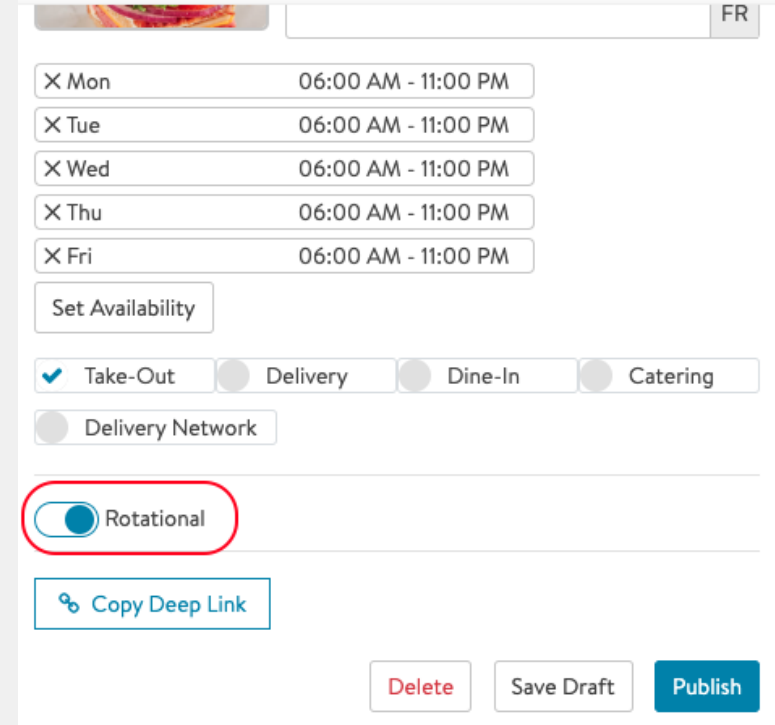
1. Go to Brands & Locations
2. Click Edit Locations
3. Go to Preferences > Menu Display
4. Select Rotational Menus
 - a. Enter the # of Weeks in your rotation
 - b. Select a start date. *The start date must always be a Sunday. The start date will be day 1, week 1 of your rotation.*

Menu Display

<input type="radio"/> Display Calories Count	<input type="radio"/> Display Calorie Disclaimer	<input type="radio"/> Display Menu Item Details	<input type="radio"/> Display Menu Item Assets
<input type="radio"/> Display Nutritional Info	<input type="radio"/> Display Allergy Info	<input type="radio"/> Display Pairings	
<input checked="" type="checkbox"/> Rotational Menus	# Of Weeks <input type="text" value="3"/>	Start Date <input type="text" value="January 7, 2024"/>	

Mark menu as rotational

1. Go to Menus section in back-office
 2. Select your brand and location
 3. Add New Menu OR Select Edit (pencil icon)
 4. Turn on Rotational menu toggle
 5. Publish
- *Only Take-Out, Delivery and Dine-in Menus can be set up as rotational menus*



The screenshot displays a menu configuration interface. At the top, there is a header bar with a small image of a sandwich on the left and a dropdown menu on the right showing 'FR'. Below the header, there is a table with two columns: a day of the week (indicated by an 'X' icon) and a time range. The table lists Monday through Friday, all with a time range of '06:00 AM - 11:00 PM'. Below the table is a 'Set Availability' button. Underneath that, there are four radio button options: 'Take-Out' (which is selected with a blue checkmark), 'Delivery', 'Dine-In', and 'Catering'. Below these is a 'Delivery Network' button. A red circle highlights the 'Rotational' toggle switch, which is currently turned on. Below the toggle is a 'Copy Deep Link' button. At the bottom right, there are three buttons: 'Delete' (in red), 'Save Draft', and 'Publish' (in blue).

Day	Time Range
X Mon	06:00 AM - 11:00 PM
X Tue	06:00 AM - 11:00 PM
X Wed	06:00 AM - 11:00 PM
X Thu	06:00 AM - 11:00 PM
X Fri	06:00 AM - 11:00 PM

Set Availability

☒ Take-Out ☐ Delivery ☐ Dine-In ☐ Catering

☐ Delivery Network

☒ Rotational

Copy Deep Link

Delete Save Draft Publish

Add items to rotations

1. Go to the Rotations tab in Menu section of back office
2. Select a rotational menu to schedule items from
3. Select the week in your rotation you would like to add items to

MENUS & CATEGORIESITEMSMODIFIERSSCANCODES**ROTATIONS**LOCALIZATIONS

Rotational Lunch Menu

Hide Inactive ☒

Week

1

2

Publish

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Location closed	ADD ITEMS	ADD ITEMS	ADD ITEMS	ADD ITEMS	ADD ITEMS	Location closed
Menu closed						Menu closed

Add items to rotations (2)

4. Click ADD ITEMS on the day you want to add items to. You can select multiple items to add at once.
5. Click SAVE
6. Once you have added all items to your rotations, click Publish.

YOUR CHANGES WILL NOT BE SAVED UNLESS YOU CLICK PUBLISH!

ADD ITEMS

Select items for Week: 1 - Monday

Rotational Lunch Menu	Sandwiches	
	Salads	<input checked="" type="checkbox"/> BLT
		<input checked="" type="checkbox"/> Club Sandwich

CANCEL SAVE

Items already added to that day will not appear in list to add

Rotational Menus

- All items in rotational menus will only be available to order on the days they are scheduled in the rotation.
- Any item that is part of a rotational menu can be scheduled in your rotations.
- Items that are not in a rotational menu cannot be added to rotations

MENUS & CATEGORIES ITEMS MODIFIERS SCANCODES ROTATIONS LOCALIZATIONS						
Rotational Lunch Menu				Hide Inactive <input checked="" type="checkbox"/>		
Week		1	2	Publish		
SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Location closed	ADD ITEMS	ADD ITEMS	ADD ITEMS	ADD ITEMS	ADD ITEMS	Location closed
Menu closed	205974 Caesar Salad \$1.00	205974 Caesar Salad \$1.00	205972 BLT \$5.00	205972 BLT \$5.00	205973 Club Sandwich \$5.00	Menu closed
	205975 Garden Salad \$0.00	205973 Club Sandwich \$5.00	205975 Garden Salad \$0.00	205973 Club Sandwich \$5.00	205974 Caesar Salad \$1.00	
	205972 BLT \$5.00					
	205973 Club Sandwich \$5.00					

Notes

- Only Take-Out, Delivery and Dine-in Menus can be set up as rotational menus
- Menu items cannot be scheduled on days where the location or the selected rotational menu is closed
- Any item that is part of a rotational menu can be scheduled as part of your rotations. Items that are not in a rotational menu **cannot** be schedule as part of rotations
- All items in rotational menus will only be available to order based on how they are scheduled in the rotation.
- Regular menus will function the same way and will be available to users based on their menu hours

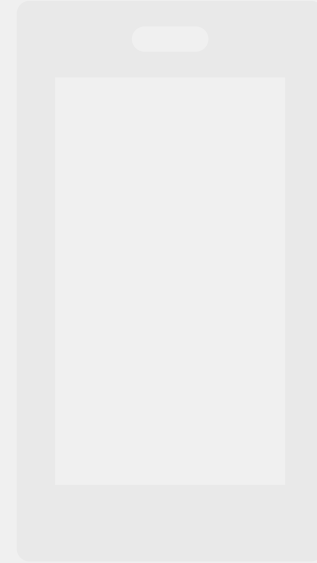




CUSTOMER EXPERIENCE

Customer Experience

- Menu items will only be available to order on the days they are scheduled within the rotation
- If an app/website supports advanced orders, customers can order items ahead of time for the days they are available





Thank you!



1-866-962-3426



info@tacitcorporation.com



2 Sheppard Ave. East, Suite 802, Toronto, ON M2N 5Y7